

TOWN OF BUCKEYE

Contracting and Purchasing
530 East Monroe Avenue
Buckeye, Arizona 85326
623.349.6174

ADDENDUM #1

Date: September 4, 2013

Solicitation Number: 2013-017, Information Technology Support Services

Request for Proposal Due Date: September 10, 2013, 3:00 p.m. Local Buckeye, Arizona Time

NOTE: Attach this Addendum to the Request for Proposals (“RFP”). However, if Proposals have already been returned, complete this Addendum and return for attachment to your Proposal.

The following questions have been asked by vendors:

1. **Question:** Is the current staff the current number of positions?
Answer: Yes. All authorized positions are filled.
2. **Question:** Is the network telecom in the RFP a full time position?
Answer: Currently, that position is staffed 40 hours per week. We expect that will not change this budget year.
3. **Question:** What is the current voice system?
Answer: Cisco.
4. **Question:** What is the current “pain point” for the IT Department?
Answer: Managed growth.
5. **Question:** What is the current server environment?
Answer: Dell server, a little over half are virtualized. Running Server 2003 and 2008r2, moving all to 2008r2.
6. **Questions:** We are interested in coving hardware maintenance support for all listed equipment in this bid. Do you have a complete equipment list to be covered?
Answer: Currently hardware maintenance, beyond what is covered by our own staff, is handled by the system vendors. Most of what the Town has is under warranty.
7. **Question:** Reference page 13 of 26, Section B (Submittal and Review) Subsection 1.d – Prospers has been in business for a minimum of five (5)

years concurrently.

If a company was acquired and currently customers ranging back over 5 year period is still a part of the current customer base, can that past performance be used although the company has a new name?

Answer: If you can provide proof of the name change and the ownership of the company under the old name and new name has not changed. We are look for a stable company with a proven track record for a five year period. The Town will be the sole determination if there is enough proof.

The balance of the specifications and instructions remain the same. Bidders must acknowledge receipt and acceptance of this addendum by returning the entire addendum with the bid or proposal submittal.

Bidder certifies that bidder has read, understands, and will fully and faithfully comply with this Request for Proposal, its attachments and any referenced documents. Bidder also certifies that the prices offered were independently developed without consultation with any of the other bidders or potential bidders.

Authorized Signature: _____

Date: _____

Printed Name and Title: _____

Company Name: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____